

Founded 1886
Incorporated 1924

Leominster Sportsmen's Association, Inc.
1455 Elm Street, P.O. Box 484, Leominster, ~~Mass.~~MA 01453-0484

By-Laws

January 2015

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ARTICLE I

NAME

The name of this organization shall be: **Leominster Sportsmen's Association, Inc.**

ARTICLE II

OBJECT OF THE ORGANIZATION

Section 1. To foster and promote shotgun, rifle, archery and pistol shooting for the development of marksmanship and safety fundamentals; to promote angling and social activities for ~~club~~ Association members and to educate members and the general public about the benefits of the great outdoors.

Section 2. To encourage the conservation of our natural resources, protect our wildlife and liberate pheasants, hare and trout into our ~~streams, ponds~~pond and woodlands for the benefit of our members.

Section 3. It shall be our further objective and purpose to forward the development of ~~these~~the characteristics of honesty, good fellowship, self-discipline, team play and self-reliance, which are the essentials of good sportsmanship and the foundation of true patriotism.

ARTICLE III

MEMBERSHIP

Section 1. Any legal resident of the United States, being of sound mind and good character, and at least seventeen (17) years of age or older, may apply for Regular membership in the Association by paying the required dues and fees.

Section 2. Before becoming a member of the Association all applicants shall sign the following certification:

"I certify that I am a citizen of the United States or a legal resident of the United States possessing a so-called 'Green Card (granted Permanent Resident Card that is current),' and that I am not a member of any organization or group, pledged to, or working towards the subversion or destruction of our system of government under the Constitution of the United States, or of the rights and liberties of United States citizens. I also certify that I am seventeen (17) years old or older."

Section 3. Any "Senior", age sixty-five (65) or older, may apply ~~as in Section 1~~, at a reduced rate as determined by the Membership.

Section 34. Any "Junior", age fourteen (14) to sixteen (16) years, may apply ~~as in Section 1~~, at a reduced rate as determined by the Membership.

Section 3-B4A. Any Youngster, under fourteen years old, may apply to be a "~~Kid~~"Youth" member, ~~as in Section 1~~, at a reduced rate as determined by the Membership. They may utilize the Association Pond for fishing, when supervised by a responsible adult, as their only membership right.

Section 45. All membership applications, along with appropriate dues and fees, will be submitted to the Membership Committee. The Membership Committee will present said applications to the ~~Club's~~Association's Board of Directors to be scrutinized. Those applications, thus approved, shall be forwarded to the Membership for their vote of approval and acceptance for membership into the ~~Club~~Association.

~~Section 5. Club members who are at least seventy (70) years of age and having achieved at least ten (10) consecutive years of membership are entitled to~~

Section 6. "Life Membership" in the ~~Club without further action.~~

~~Section 6. "Life Membership" in the Club Association~~ may be purchased upon completion of at least three (3) consecutive years of annual membership. The cost of a "Life Membership" shall be a sum equal to ten (10) times the Annual Dues. The number of "~~Life~~'Life' Members" shall be limited to one-third (~~1/3~~) of the total membership. ~~Members 70 years old, meeting the requirements of Article III, Section 6, shall be exempt from~~
~~this limit. Determination of the 1/3 limit on Life Membership shall be based on the total membership as of July 1st of each year. Life Membership shall remain open until the 1/3 limit is reached.~~

Association members who are at least seventy years of age and have achieved at least ten consecutive years of membership in the Association, are entitled to "Life Membership" in the Association without further action. So qualifying members shall be exempt from the one-third limit, when eligible, in accordance with this rule.

Determination of the one-third limit on Life Membership shall be based on the total membership as of July 1st of each year. Life Memberships shall remain open until the one-third limit is reached.

Section 7. The purchase of a Life Membership may be made in four ~~(4)~~ installments, within a four ~~(4)~~-year period. Should the price of the annual dues increase during the four-year period in which "Life" payments are being made, the balance of the payments will be increased so that each remaining payment equals one-fourth ~~(1/4)~~ of the higher cost of a "Life Membership", as in Article III, Section 6.

Section 8. ~~All~~ funds received from the sale of "Life" Memberships shall be deposited by the Treasurer into a "Life Membership Trust Fund". Such Trust ~~Funds~~ Fund shall be separate and apart from the General Funds of the Association. Ninety-five percent ~~(95)~~ of the annual interest earned by the "Trust Fund" shall be transferred into the General Fund, annually.

Section 9. ~~The "No part of the "Life Membership Trust Fund", nor any part of it, may" shall~~ be pledged as collateral, ~~nor borrowed from, spent, transferred, withdrawn, or exchanged for any other asset or investment~~ without a ~~the thirds~~ ~~(2/3)~~ affirmative vote of ~~the Association members, approval therefor by two-thirds (2/3) of the Membership~~ present and entitled to vote at a Regular General Meeting or Special Voting Session of the members. A notice of intent to utilize funds ~~from the Life Membership Trust Fund" shall be published in the monthly newsletter~~ Meeting or Special Voting Session of the members. Before any such vote on same may be taken.

Section 10. ~~The~~, the Board of Directors shall publish Notice in the Association Newsletter, distributed to all members, of its intention to so use "Life Membership Trust Fund" monies, providing in that Notice a detailed explanation of its reasons. Such Notice shall explain that a two-thirds ~~(2/3)~~ Membership vote of approval is required for such proposal, and shall set forth the Regular General Membership Meeting or Special Voting Session date during which such vote will be held.

Section 10. The "Life Membership Trust Fund" may be dissolved by a two-thirds ~~(2/3)~~ affirmative, roll call vote ~~of~~ by the Board of Directors, followed by a nine-tenths ~~(9/10)~~ affirmative vote of the Association total ~~membership in writing. Written statements, written votes~~ 9/10) ballot vote of the entire Membership. The ballots for such a vote shall be mailed, by regular U.S. Mail, to all of the members and each such ballot shall contain a printed explanation of the matter to be voted on, followed by instructions to circle the printed "Yes" or "No" on the ~~question will be authenticated by the~~ ballot. The ballots shall contain a line upon which each member shall print his or her name, and another line for his or her signature. The ballots shall state the date by which they must be postmarked for return by U.S. Mail, addressed as follows: "Leominster Sportsmen's Assoc., Inc., ATTN: Membership

Committee ~~before any~~, P.O. Box 484, Leominster, MA 01453-0484.” Within fourteen (14) days of the specified ballot return postmark date the Membership Committee shall count the ballots, secure them in a safe place in the event a recount is requested, and certify the vote totals to the Board of Directors and to the Membership in the next issued Association Newsletter. ~~If dissolution can be enacted by~~ so approved by a nine-tenths (9/10) vote, and if no member challenges the vote tally in writing within fourteen (14) days of such Newsletter publication, the Board of Directors shall direct the Treasurer, ~~under the direction of the Board of Directors-~~ to dissolve the “Life Membership Trust Fund” and add all of its principal and accrued interest and earnings to the Association’s General Funds.

Section 11. Any member may resign from the Association by giving written notice to the Membership Committee.

Section 12. It shall be the duty of each Club Association member to report any change of their address to the Membership Committee as soon as possible.

Section 13. Anyone applying for Club Association membership, as in Article III, Section ~~1, 21, 3~~ or ~~34~~, after September first of each year, will, upon payment of the required dues and fees and being elected to membership, be ~~a Club~~ an Association member for the current calendar year and the following year. This membership "bonus" will not be considered as part of the requirement for Life membership under Article III, Section ~~5 or~~ 6. This Section shall not apply to a former member whose membership expired within the preceding calendar year.

Section 14. Any member, for unseemly conduct or other acts detrimental to the interest of the Club Association, may be expelled from membership, or discharged from any Office or from any Club Association Committee.

A written complaint against said member is to be submitted by the complainant to the Club's Association's Board of Directors. Should the Board sustain the complaint, by a roll call vote, it will be forwarded to the membership committee for an investigation of the charges. Results of the Membership Committee's investigation will be submitted to the Board of Directors, along with the Committee's recommendation for ~~resolving~~ resolution of the situation.

If expulsion from membership or discharge from any Association Office or Committee is recommended, the Board of Directors will ~~subsequently~~ report to the General Membership at the next Regular ~~monthly Club meeting, and the~~ General Membership Meeting. The Membership will ~~resolve~~ vote on the ~~question~~ recommended action. The Member charged is entitled to present his or her argument to the Membership Committee during the Committee's investigation and may be asked to appear before that Committee at subsequent meetings.

ARTICLE IV

DUES

Section 1. The Annual Dues of this Club Association shall be set by the Board of Directors prior to the August meeting of the Board. Any changes in the Dues from those of the preceding year shall be voted on at ~~the~~ Regular General Membership Meeting ~~of the Club by a vote or Special Voting Session~~ of the Association, by the members present and entitled to vote. ~~Any Results of membership vote outcome and corresponding changes, to the annual dues, or discount rates, shall be recorded and tracked by the Secretary.~~ Any change so voted, in the Annual Dues will become effective ~~as of the following January first~~ for Association Membership for the subsequent calendar year, following the adoption of the change.

Section 2. ~~The Regular Dues of the Club shall be \$50.00 per annum, Seniors and Juniors shall be \$20.00, Kid members shall be \$5.00.~~ Dues shall be payable in advance, before the Annual Meeting in January of each year. Members whose dues are not paid by the January Meeting shall lose their right to vote on Association matters, but will retain their other privileges through the last day of February. Any member whose dues remain unpaid after the last day of February shall lose all privileges and shall be dropped from the active membership roster.

ARTICLE V

MEETINGS

Section 1. The Regular General Membership Meetings of the Club Association shall be held on the fourth Wednesday evening ~~of~~ in each month. The hour of the meeting shall be 7:30 p.m.

Section 2. ~~The Annual Meeting and election of officers of the Association shall be held on the Fourth Wednesday in January at 7:30 p.m.~~

Section 3. When convenience requires, the Regular General Membership Meeting may be held on a date, at a place, and at an hour other than above, as determined by a vote of the Board of Directors, and provided that prior written Notice of such a change of meeting date, place and time ~~be~~ given to all members ~~by Newsletter.~~

~~Section 3. The Annual Meeting and Election of Officers of this Club shall be held on the Fourth Wednesday in January at 7:30 P.M.~~

Section 4. Special meetings may be called by the President or by a majority of the Board of Directors.

Section 5. Special Voting Sessions, designed to facilitate important membership votes, may be scheduled as determined by a vote of the Board of Directors. These voting sessions will be scheduled for the Sunday immediately preceding the monthly regular meeting. Voting will take place starting at 9:00 a.m., and ending at 3:00 p.m., on the designated Sunday. Notice of such Special Voting Sessions shall be posted, and shall be provided in the Newsletter, at least 30 days prior to the Session. Results of the vote shall be published during the Regular General Membership Meeting immediately following the voting session.

Section 6. The Board of Directors shall hold a meeting each month two ~~(2)~~ weeks before the Regular ~~Meeting of the Club~~ General Membership meeting, or at another time as convenience may require. Meetings of the Board of Directors shall be "chaired" by the ~~Club~~ Association President, or a substituting Vice-President. Voting at Board of Directors meetings shall be ~~done~~ by all elected Officers, with the exception of the President, as stated in Article VII, Section 1, and by all the elected Directors present at the meeting. The Chairman of each standing committee or his/~~her~~ representative shall be invited to attend ~~the~~ these meetings of the Board of Directors, but will not be entitled to vote at these meetings. to vote. A quorum at a meeting of the Board of Directors shall consist of two-thirds (2/3) of the Officers and Directors.

Section 67. A written or printed notice of ~~all~~ Regular General ~~Meetings, stating~~ Membership meetings, indicating the place, day, and hour thereof, shall be ~~mailed~~ sent by the Secretary before each meeting, to each member of the ~~Club at his/her~~ Association, by means of the Newsletter, to each member's mailing or e-mail address as it appears upon the books of the ~~Club-~~ Association.

~~Section 7. A Quorum at any Regular or Special Meeting of the Membership shall consist of five percent (5) of the total Club Membership. Voting shall be done by showing of membership cards, thereby ensuring that only active members are voting~~

~~A Quorum at a Meeting of the Board of Directors shall consist of Two Thirds (2/3) of the Officers and Directors.~~

Section 8. A quorum at any regular or special meeting of the membership shall consist of five percent of the total Association membership. Voting shall be done by a showing of current membership identification, thereby ensuring that only active members are voting. A quorum at a meeting of the Board of Directors shall consist of two-thirds of the officers and directors.

Section 9. All meetings of the Club Association may be adjourned to any other time as may be decided by those present and entitled to vote. It shall not be necessary to notify any member of the Club Association of any adjournment of any such meeting. Any business which could have been legally transacted at any meeting of the Club Association may be transacted at any adjournment without new notification.

ARTICLE VI

OFFICERS AND BOARD OF DIRECTORS

Section 1. The elective officers of the Club Association shall consist of a President, a 4stFirst Vice-President, a 2ndSecond Vice-President, a Secretary ~~and~~, a Treasurer ~~and a Board of Directors of fifteen members~~. No officer of the Club Association may ~~behold multiple~~ elected ~~Director positions~~. A vacancy in the office of Club Association President shall be filled by the 4stFirst Vice-President. A vacancy in the office of 4stFirst Vice-President shall be filled by the 2ndSecond Vice-President. A vacancy in the Office of 2ndSecond Vice-President shall be filled by holding a special election for the office. A vacancy in the office of Secretary or ~~the~~ Treasurer shall be filled by ~~a~~ special election. Special elections to fill these elected Offices shall be held within two ~~(2)~~ months of the vacancy being declared.

Section 2. ~~The Board of Directors shall consist of fifteen (15) members.~~ The Board of Directors, together with the elected Officers, shall be considered the governing body of the Association. Voting at Board of Directors Meetings shall include all officers and directors ~~;~~, with the exception of the President, as stated in Article VII, Section 1.

~~Section 3. The elected Officers and Directors of the Club shall hold their office for a period of one (1) year, being elected to Office by a vote of the General Membership at the Annual Meeting of the Association.~~

~~Section 4. Any Officer may resign from their elected Office by serving written notice to the Board of Directors. The resignation becomes effective when it is served on the Board.~~

~~Section 5.~~

Section 3. Any vacancy occurring in the Board of Directors shall be filled by the Board of Directors. A vacancy may be declared whenever any member of the Board of Directors fails to attend three ~~(3)~~ Regular meetings of the Board, in a calendar year, without reasonable notice ~~;~~ to an Association Officer or Director. Removal of said Director ~~to create the~~ vacancy shall be made only upon the vote of at least two-thirds (2/3) of the Directors present and voting majority Membership vote at a subsequent Regular General Membership Meeting, provided further that the Director to be removed is notified in writing of such action at least ten ~~(10)~~ days prior to the meeting at which the removal is to take place. A Director ~~elected~~ appointed to fill a vacancy shall serve

until the next Annual Election. When possible, a vacancy in the position of Director shall be filled by appointing the next highest vote getter from the previous Annual Election for the Office.

~~Section 6. When a "Special Election" is to be held~~

~~Section 4. The elected Officers and Directors of the Association shall hold their office for a period of one (1) year, being elected to Office by a vote of the general membership at the Annual Meeting of the Association. Any officer or director may resign his office by written resignation at any time, and the acceptance of a resignation shall not be required to make it valid.~~

~~Section 5. When the need for a Special Election exists, the Secretary shall advertise, in the monthly Newsletter, that nominations are being accepted upprior to and during the next regular ~~Meeting of the Membership-general membership meeting~~. The names of all ~~Club Association~~ members ~~so~~ nominated shall be published in the following monthly Newsletter, and election by written ballot will be ~~held-scheduled during the next Regular General Membership Meeting or Special Voting Session~~. The candidate so elected will hold office until the next annual election.~~

ARTICLE VII

DUTIES OF THE OFFICERS AND DIRECTORS

Section 1. The President shall be the executive officer of the Association. The President shall only vote to break a tie. It shall be the duty of the President to preside at all meetings of the ~~Club and~~ Association ~~including~~ Board of Directors, ~~meetings~~; call "~~Special Meetings~~" special meetings when necessary; ~~appoint~~ all Committee Chairmen; ~~have~~ general supervision over matters ~~appertaining~~ pertaining to the ~~Club,~~ Association; see that harmony is preserved and the rules of order are enforced; ~~and~~ act as the representative of the ~~Club~~ Association at special meetings and events outside of the ~~Club-~~ Association.

Section 2. It shall be the ~~duties~~ duty of the ~~1st~~ First Vice-President and the ~~2nd~~ Second Vice-President to assist the President in the performance of his/her duties and to officiate for him/her in his/her absence, in order of their rank. ~~They~~ ; and they shall be invested at such times with his/her full powers and duties. If all three (3) of these officers should be absent, the ~~meeting~~ meeting shall be called to order by the Secretary. The members must then elect, by a vote of those present and entitled to vote, another member present to serve as presiding officer, ~~Pro-tem-~~ pro-tem.

Section 3. The elected Secretary is the Secretary of the ~~Club~~ Association and the Board of Directors ~~and-~~ The Secretary shall attend all ~~their~~ meetings of the Association including Board of Directors meetings and keep accurate minutes. The Secretary will assign membership ~~cards~~ identification, notify rejected applicants, ~~and~~ keep ~~a~~ correct membership information and mailing ~~list of all the Members~~ lists of the ~~Club-~~ members of the Association.

The Secretary shall receive membership dues and fees, etc., paying the same to the Treasurer at the earliest practical moment. He/she shall attend to all of the correspondence and shall present all communications received by him/her.

~~It shall be the duty of the Secretary to give written notice in the monthly newsletter to the entire membership of the Club, showing the details of any proposition to sell, lease, purchase, exchange, finance or make substantial alterations on the assets of the Club before a vote by the membership can be had upon such proposition.~~

The Secretary shall publish written Notice in the Association Newsletter, distributed to all members, clearly and concisely describing any proposed action by the Board of Directors governed by Article VII, Section 5, Part A. and sub-sections of that Part A., and state clearly the date such proposed action will be voted on during a Regular General Membership Meeting or Special Voting Session of the members, and further clearly explain that approval of such proposed action by two-thirds (2/3) of the members present and entitled to vote is required.

The Secretary shall have charge of all books, papers and records pertaining to the Office of the Secretary.

The Secretary shall produce, publish, and mail or e-mail, to each member, a monthly Newsletter announcing the date, place and time of the Regular ~~Monthly~~General Membership Meeting, programmed activities for the same, and any other matters of interest or benefit ~~to~~of the members. He/she may, at his/her discretion, delegate the production of the Newsletter to another.

The Secretary shall provide all Officers, Directors and Committee Chairpersons with a copy of the Club Association By-Laws at the February Board of Directors meeting.

For the faithful performance of his/her duties, he/she shall receive ~~\$1,000.00~~ _____ dollars per annum, payable quarterly, _____ as determined by a two-thirds (2/3) vote by the Board of Directors. When he/she retires from office, he/she shall immediately deliver all of the books, papers and other property in his/her charge belonging to the Club Association to his/her successor in office, or ~~whomever~~whomsoever the Board of Directors may designate. He/she shall annually present a written report of the financial transactions of his/her office for the fiscal year ending January thirty-first.

He/she shall be required to give bond to the Club Association in a sum determined by the Board of Directors for the faithful performance of his/her duties. The Club Association shall pay the fee for such Bond.

Section 4. The Treasurer shall have the custody of all of the funds and securities of the Club Association. It shall be his/her duty to receive all Club Association monies, giving a receipt ~~thereof~~therefor and depositing same at the earliest practical moment in such bank, banks, or depositorydepositories as are approved by the Board of Directors. He/she shall receive all bills against the Club Association, presenting same at the next regular meeting of the Board of Directors for their disposition.

He/she shall pay all bills as authorized by the Board of Directors, keeping an accurate account of the ~~amount~~amounts and sources of receipts and the ~~amount~~amounts and ~~purpose~~purposes of disbursements.

He/she shall, at such times as the Board of Directors require,

present for examination all books, papers, receipts, etc., that may be necessary to ~~do~~ a proper ~~audit~~ auditing of his/her

~~accounts~~ account. He/she shall present a report, at both monthly General Membership meetings and Board of Directors meetings, of the ~~Club~~ Association showing the condition of ~~all the Association's funds of same~~. ~~He/she shall be requires to give bond to the Club.~~

For the faithful performance of his/her duties, ~~he/she shall receive as compensation for his/her services, the sum of _____ dollars per annum, payable _____ as determined by a two-thirds (2/3) vote by the Board of Directors.~~

~~He/she shall be required to give bond to the Association in such sum and with such sureties as the Board of Directors may require, and shall receive as compensation for his services, the sum of \$1,000.00 dollars per annum, payable quarterly.~~ The ~~Club~~ Association shall pay the fee for such Bond.

Section 5. The Board of Directors ~~are~~ is charged with conducting the general business ~~and~~ management, and oversight of the Association ~~with authority to conduct~~ for the ~~same~~ benefit of the Membership, and may ~~adopt such promulgate written rules, and employ such regulations, and procedures to further such management and oversight.~~

~~The Board of Directors may hire agents, and fix their and contractors, at fair and reasonable compensation as they deem reasonable and proper, to carry out the objects of the Club, rates, to repair, preserve, or improve the Association's assets, or to assert or protect its legal rights, subject to any applicable restrictions contained within this Section below. After approval by the Board of Directors,~~

~~The Board of Directors, without a vote of the Membership, has the authority to spend Association funds for recurring and one-time Association expenses deemed appropriate by a majority vote of the Association Board of Directors and Officers. The vote must adhere to the Board of Directors meeting rules in Article V. Section 6.~~

~~A).~~ The following proposed actions ~~shall require~~ by the Board of Directors may only be done with approval of two-thirds (2/3) ~~vote~~ of the members present and entitled to vote at ~~the next Regularly Scheduled~~ a Regular General Membership Meeting of the General Membership, or Special Voting Session, following due Notice as provided in this Article VII, Section 3, third paragraph:

~~1. Any expenditure requiring the pledging of Club Assets as collateral.~~

~~i). The sale, Lease~~ transfer, pledging, mortgaging, encumbering, leasing, exchanging, financing, or disposal purchasing of any real ~~Estate~~ property, buildings, structures, water rights, mineral rights, or fixed assets, quarrying rights.

~~Rental agreements of longer~~ ii). The renting of any Association building or facility for more than twenty-four (24) consecutive hours.

iii). The construction, erection, or alteration of any building, structure, or fixture for which action a building permit is required under the Massachusetts Building Code or cognate municipal ordinances.

iv). The construction of any new range or new facility requiring the use of earth-moving equipment.

v.) The purchase or leasing of any tractor, bulldozer, grader, truck, self-propelled bush-hog, or other vehicle.

Section 6. Any Club Officer or Director may ask for a "Roll Call Vote" on any motion to be voted upon at any meeting of the Officers and Directors. Once requested, the meeting's chairman must conduct a "Roll Call Vote" and record the results. The vote results will be included in the minutes of the meeting.

ARTICLE VIII

COMMITTEES

Section 1. At the first Regular General Membership Meeting of the Club Association, after his/her installation, the President shall appoint the ~~Chairmen~~Chairman of the following Committees: Archery, Bar, Black Powder, By-laws, Camp/Building, Camp/Grounds, Promotions, Conservation, Entertainment, Finance, Fish, Game (Hare), Game (~~pheasant~~Pheasants), Kitchen, Legislation, Membership, Members Welfare, Nominations, Pistol, Publicity, ~~Recreational~~Rec. Vehicles, Rifle, Scouting, Skeet and Trap. All Chairmen shall report to the President on matters of interest or importance.

Section 2. It shall be the duty of each Committee Chairman, to submit to the Chairman of the Finance Committee, a proposed Budget for the year, no later than the second regular meeting of the Board of Directors. This shall apply to all Committees. It shall also be the duty of each Committee Chairman to review all any rules pertaining to ~~their~~his/her Committee and submit them any new or amended rules to the Board of Directors, in writing, no later than the third regular meeting of the Board of Directors. After approval by the Board of Directors, the Secretary will issue a set of ~~these~~those rules, including any amendments, to the Officers, members of the Board of Directors, and Committee Chairmen. A copyCopies will also be posted in the Association Clubhouse for the General Membership. Not all Committees require rules for their operation or functioning.

Section 3. With the exception of the Committee on Finance, committees shall be staffed with a number of members considered expedient and proper in consideration of the duties to be performed ~~by the same~~. Except as otherwise provided, committee members may be appointed by the Committee Chairman. The President and Secretary shall be ex-officio members of all committees. If necessary or expedient, any member may be appointed to more than one committee, Standing or Special. All committees, other than Standing committees shall be considered Special Committees. A Special Committee may be formed at any time by the President to fulfill a current or anticipated need, and rules governing the committee shall be set when the committee is established. All committee appointees, both Standing and Special, including the Chairman, shall be approved by a majority vote of the Board of Directors.

Section 4. All ~~request~~requests for Committee operating expenses in excess of \$100.00 shall be approved by a majority vote of the Board of Directors and Officers at their regular meeting or at a special meeting called for that purpose. All charges against the Association shall be certified by the Committee Chairman or an authorized member of the Committee contracting such charges.

All bills and invoices submitted to the Finance Committee shall be signed and dated by the Committee Chairman or his/her authorized representative.

In an emergency situation, the Committee Chairman may spend, out of their ~~pocket~~pocket, up to \$100.~~00~~ for ~~Club~~Association Business and the expenditure will be reviewed for reimbursement, with a signed and dated receipt, by the Board of Directors at their next regularly scheduled meeting.

Section 5. It shall be the duty of each Committee Chairman to turn into the Treasurer, all funds collected. These funds shall be deposited into an account designated by the Treasurer at his/her earliest convenience.

Section 6. It shall be the duty of each Committee Chairman to maintain an accurate Committee Log Book containing ~~its~~sits rules and regulations, events and functions, and all receipts and disbursements. These Log Books shall be turned in to the Board of Directors at the February meeting of the Board of Directors. These Log Books shall be issued to the Committee Chairmen by the Secretary.

ARTICLE IX

DUTIES OF ~~COMMITTEES~~COMMITTEES

Section 1. The Committee on Bar shall keep an accurate record of all sales and purchases and maintain the bar and equipment in a proper manner. This Committee shall have the authority to set prices, and make necessary rules and regulations governing the operation of the Bar as they deem necessary, subject to the approval of the Board of Directors.

Section 2. The Committee on By-Laws shall be familiar with, ~~interpret for all existing By-Laws. That~~Committee shall offer its interpretation of existing By-Laws to the Board of Directors ~~and review~~when any proposed action by the Board of Directors or any Committee implicates any By-Law ~~changes~~provision. The Committee on By-Laws shall review and report on any proposed changes to the By-Laws prior to ~~their~~their submission ~~of~~to the Board of Directors. ~~They, and~~They, and shall keep an accurate ~~account~~record of all ~~proposed~~proposed amendments or changes to the By-Laws, including text and the dates of official votes thereon, in the By-~~Law~~Laws Committee Log Book. ~~They~~The By-Laws Committee shall ~~also~~also be ~~observant~~watchful for any By-Law inequities or ~~violations.~~impracticalities that should be rectified, and shall report every two (2) years on the state of the By-Laws and their practical effects to the Board of Directors.

Section 3. The Committee on Camp shall be responsible for the upkeep and maintenance of the Clubhouse, the immediate grounds, and all fixtures, components, machinery, and equipment ~~and apparatus~~ relating thereto. They shall make recommendations to the Board of Directors ~~of supporting~~ needs to achieve this goal.

Section 4. The Committee on Club Association Promotions shall be ~~consistently~~constantly alert to seek out and promote additional Club Association activities calculated to provide extra revenue, such activities being at all times subject to the approval of the Board of Directors.

Section 5. The Committee on Conservation shall be the watchdog of all matters pertaining to the conservation and proper utilization of our natural resources, both within the Association and the surrounding community. It shall further be the duty of this Committee to keep the general membership informed of all matters of conservation ~~pertaining~~pertinent to the welfare of the Association. Any member becoming a member of the City Conservation Commission or Planning Board should be invited to be a member of the Conservation Committee. This Committee shall also work with the professional Forester in maintaining the forestry plan under Chapter 61 of MGL.

Section 6. The Committee on Entertainment shall have charge of the entertainment provided at Regular Monthly Membership meetings.

Section 7. The Committee on Finance shall consist of not less than three (3) nor more than seven (7) members. The Treasurer shall be a member of this Committee. This Committee shall audit the Treasurer's accounts and examine into, report upon, and act in such matters of finance as the Board of Directors may direct. This Committee shall present each year at the March meeting of the Board of Directors, a balanced budget for the upcoming year. Audits will be performed on all Association Books by the Finance Committee or a professional accountant, when directed so by the Board of Directors or the General Membership.

Section 8. The Committee on Fish shall have charge of all matters pertaining to fish and fishing within the Association Pond, subject to the approval of the Board of Directors. This Committee shall have the authority to make necessary rules and regulations governing Bartlett Pond and all stocking, maintenance and use of the fish therein. They shall work with the Committee on Camp on maintenance of the immediate shoreline around the Pond, in the interest of good conservation and good fishing.

Section 9. The Committee on Game ~~Hare~~ shall, in accordance with the merging of the Rocky Pond Beagle and Hound Club Association on April 16, 1980, appropriate at least \$300.00 annually to purchase Hare to be released, should the Hare be available. They shall also keep an accurate record in the Hare Committee Log Book of all receipts and disbursements, both as to monies and Hare, and shall make an annual Report to the Board of Directors.

Section 10. The Committee on Game ~~Pheasant~~ shall have charge of all matters pertaining to the procurement and liberation of game birds, subject to approval by the Board of Directors. The Committee shall keep an accurate record in the Pheasant Committee Log Book of all receipts and disbursements, both as to monies and Game Birds, and shall make an annual Report to the Board of Directors.

Section 11. The Committee on Kitchen shall have charge of the Kitchen and all inventory and equipment related thereto. This Committee shall have the authority to set prices, and make necessary rules and regulations governing the operation of the Kitchen as they deem necessary, subject to the approval of the Board of Directors.

Section 12. The Committee on Legislation shall be concerned with all matters of legislation directly or indirectly involving the interest of all sportsmen. The Chairman or a member of the committee may represent the Association at any City, County, State or Federal meetings having to do with matters of this type, and shall make a full report at the next Regular Meeting of the Membership, especially in the case of pending legislation which may require voting action by the Membership. The Chairman is also our delegate to the Worcester County League of Sportsmen's ~~Clubs~~ Associations.

Section 13. The Committee on Membership shall be concerned with maintaining membership at the highest possible level and securing new members of a caliber desired by the Club Association. Applications for membership shall be passed by the Board of Directors before being acted upon at a Regular Meeting of the Membership.

Section 14. The Committee on ~~Members~~ Members' Welfare shall be concerned with the health and wellbeing ~~well-being~~ of all members and shall be the representative in visiting and communicating with

members reported ill. Should a member pass away, it shall further be the duty of this Committee to provide a suitable donation to the Life Membership Trust Fund in their memory.

Section 15. The Committee on Nominations shall bring in at ~~at~~the Regular November meeting of the Association, a list of names to be voted upon for the various Elective Officers and Directors of the Association for the upcoming year. Nominations submitted at the November meeting shall be held over until the December meeting, at which meeting further nominations may be made from the floor. Nominations will then be closed and ~~candidates~~candidate's placement on the ballot will be drawn by lottery. The Election of Officers and Directors will be held at the Annual Meeting in January.

Section 16. The Committee ~~on~~ Publicity shall be concerned with keeping the Association image before the public by a thorough coverage of our activities in all the local news media. The Committee shall also have charge of all advertising and other publicity activities, including appointment of the Web Master or Social Media consultant, subject to the approval of the Board of Directors.

Section 17. The Committee on Recreational Vehicles shall have charge of all ~~activities~~ connected with the use of Snowmobiles and All-Terrain Vehicles (ATVs) on the Association's Association Property. This Committee shall have the authority to make necessary rules and regulations governing the operation of such vehicles, as they deem necessary, subject to the approval of the Board of Directors.

Section 18. The following Committees shall be designated as Association Shooting Committees: Archery, Black Powder, Pistol, Rifle, Skeet and Trap. It shall be the duty of each of these Committees to maintain their respective shooting ranges in a safe and proper manner.

Each Committee shall arrange for all competitions and related activities and shall have the authority to make necessary rules and regulations governing the same, as they deem necessary, subject to the approval of the Board of Directors. Each Committee shall keep an accurate record in their respective Committee Log Books of all receipts and disbursements, and shall make an annual Report to the Board of Directors.

Section 19. The Committee on Scouting shall be concerned with all Scouting activities held at or sponsored by the Association. This Committee shall schedule all Scouting events, and shall have the authority to make necessary rules and regulations governing the activities of Boy Scouts or Girl Scouts, as they deem necessary, subject to the approval of the Board of Directors.

ARTICLE X

CARETAKER

Section 1. ~~The~~ Caretaker ~~shall~~may be appointed by the Board of Directors. He/she shall be under the direction of the Board of Directors as a whole. The Caretaker shall give a monthly report on matters of interest or importance at the Board of Directors meetings-

Section 2. The duties of the Caretaker shall be set at the time of his/her appointment and shall be subject to annual review by the Board of Directors, and may be ~~reviewed~~revised at that time. A copy of the Caretaker's duties shall be posted in the Clubhouse, and shall be kept on file by the Secretary and ~~the~~ President.

Section 3. The Caretaker, if installed, may be removed from his/her position by a two-thirds (2/3) vote of the Board of Directors.

ARTICLE ~~XI~~
XI

AMENDMENTS TO THE BY-LAWS

Any proposed changes to these By-laws shall be submitted to the By-Law Committee by any ~~Club~~Association Member at any regularly scheduled meeting. The By-Law committee will inform the Board of Directors of any proposals submitted. The Committee will then follow the procedures dictated in Article IX, Section 2. All proposed By-Law changes must be published in the monthly Newsletter before a vote by the membership will be taken. A two-thirds (2/3) vote, by the members present and entitled to vote, is required to pass a By-Law change.

ARTICLE XII

DISSOLUTION OF THE ASSOCIATION

The members, including directors and officers, of this corporation shall have no right, title or interest whatsoever in its income, property or assets, nor shall any portion of such income, property or assets be distributed to any member on the dissolution of this corporation.

~~The~~ Members of this corporation shall not be personally liable for the debts, liabilities, or obligations of the corporation, and shall not be subject to any assessments.

Upon the dissolution of this corporation, for any cause or reason, its assets shall be, to the extent allowed by law, transferred and delivered to one or more other corporations or institutions which are non-profit entities and which have the same or substantially identical purposes as this corporation.

AMENDMENTS

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